Check Your Club’s Rateable Value

How to Guide

Every non-residential property must pay business rates to the local authority. Business rates are a local tax that is paid by the occupiers of all non-domestic/business property in England and Wales. Business rates help to pay for local services. They are calculated and collected by your local council. How much you will pay will depend on the rateable value of the property, what multiplier is set by central government and what rate relief schemes you are eligible for.

Let’s Get Started
1. Go to the Valuation Office Agency’s list of business valuations website. You will see this –

![Find my property valuation button](image)

2. Click on ‘find my property valuation’ and enter your club’s address and select from the list. If your club is not listed call the VOA Helpline on Tel: 0845 602 1507 or the VOA Helpline - Wales on Tel: 0845 600 1748.
3. Check the column marked ‘Description’ to see if it matches the facilities at your club. In this example ‘Chill Store’ appears unusual; it would be worth contacting the VOA in this instance.

4. Check the column marked ‘Area m2/unit’ to see if it appears accurate. If it does not it would be worth contacting the VOA or taking your own measurements.

5. Compare your club’s valuation with other clubs by clicking ‘Compare this valuation with others’. Valuations are set depending on the use of the property [in this example ‘Tennis Courts/Clubs’ is category 278] and given set values. In this example tennis courts are valued at £500 each. There have been examples of the same facility being charged different rates. If this happens you should contact the VOA.

6. The total rateable value is listed at the bottom. Remember, this is not what your club will pay. To work out the final bill (before reductions) the rateable value must be multiplied by the ‘multiplier’ (0.48 in 2011).
7. Further reductions to the bill are often available to community sports clubs. CASCs will receive 80% reductions to their bill. Many local authorities also offer significant discretionary rate relief to CASCs and non-CASCs.

8. If you believe that your club’s valuation is incorrect click ‘Appeal against this valuation’ and contact the VOA.

**Resources**
- Business Link – All you need to know about business rates
- Video - How property measurements are calculated

For further information please contact Martin Key at mkey@sportandrecreation.org.uk.